

# College Council Minutes

Date: 1.20.17 | Begin: 12:00pm End: 1:30pm | Location: CC127

| Topic/Item   | Presenter     | Minutes  |
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| <b>Minutes (12/2/16)</b>   | Sue Goff      | Minutes from the meeting held on 12/2/16 were previously sent out for review. Any comments and/or corrections, please contact Beth.  |
| <b>Core Theme Language Changes – 1<sup>st</sup> Read</b><br><br><b>Core Theme Objectives &amp; Indicators Update</b> | David Plotkin | <p>Today, David Ploktin brought forward the Core Theme Ideas and Strategic Priorities 2016-17 draft and to acquire your feedback and take it back to the Accreditation Steering Committee. He shared the new core theme descriptions; the direction for new core theme indicators, the relationship between core themes and strategic priorities, and reminded us of the 2016-17 strategic priorities. In regard to the necessary changes to our core theme language, we need to clarify, reflect what we actually do, reflect the core theme purpose, and ensure that the core themes lead to measures that are valid, reliable, meaningful, realistic. David reviewed the core theme language changes. Andrea Vergun suggested another look the grammar for the recommended language for core themes: essential skills. He explained that it's important to have our strategic priorities and plans in alignment with our mission fulfillment. Our core themes need lagging indicators included and our strategic priorities should contain leading indicators. David shared examples of lagging vs. leading indicators for our core themes and strategic priorities. He discussed the concept of alignment and how core themes and other planning processes have alignment between the highest level, mission fulfillment goals, as well as other goals at the institution. This was something that we were asked to change stemming from our Year-Seven Accreditation Report. David reviewed a diagram that showed that we start with our mission, then to our mission fulfillment planning which breaks our mission into our core themes. Those core themes, the objectives and indicators should lead us to our strategic priorities which are three-year priorities. Our strategic priorities should lead to a more effective institution that is better fulfilling its mission. From those strategic priorities other integrated institutional plans should flow and have clarity and strong connections to those strategic priorities. Our plans should reflect our strategic priorities which in turn should reflect our core theme plans. At a certain point, we would be measuring using leading indicators, so we could change our actions in a time frame if what we are doing was not leading to the intended outcome. At a certain point, we would also look at these lagging indicators and start to wonder if we are at the level of mission fulfillment and question how these indicators stack up to our expectations. If they don't, we would begin to investigate further and adjust our plans. Please forward all suggestions in a timely manner since we are on a tight time frame. This needs to be finalized and included in the accreditation report in the next six weeks.</p> |

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| <p><b>Board Policy<br/>Academic Freedom and<br/>Responsibility Draft<br/>Language</b></p>   | <p>Bill Waters</p>                 | <p>This recommended policy was intended to be presented to the Board before coming to College Council for the first read. Due to inclement weather in December, the first read will occur today and then go to the Board. Bill presented this recommended Board policy in response to Recommendation One from our accreditation visit last year. Currently, in the full-time faculty and part-time faculty contract, we have an expansive policy that is part of the contract which is not included in this Board policy or do they match up with this Board policy says. The Commission made a recommendation make this correction in an addendum which will go to the Commission with our Year-One Report due on March 1. The Evaluation Committee recommends that the Board adopt and publish a comprehensive policy regarding academic freedom and responsibility. A group of people got together at the request of Joanne including Eric Lewis (full-time faculty), Kjirsten Severson (part-time faculty), and Matthew Altman (administration). They looked at the existing contractual language around academic freedom and went out to look at other recognized sources like the American Association of University Professors (AAUP) who have a lot of language and resources around academic freedom. The first read was presented and open to any comments. Please forward suggestions to Bill Waters.</p> |
| <p><b>ISP – 1<sup>st</sup> Reads<br/>ISP 290 Educational Progress<br/>ISP 374 DANTE Subject<br/>Standardized Tests (DSST)</b></p> | <p>Nora Brodnicki<br/>Sue Goff</p> | <p>The first read for ISP 290 Educational Progress Policy replaces “Ability to Benefit” policy which is the terminology used in Essential Skills, English as a Second Language (ESL), and Financial Aid. The standard purpose establishes an alternate progress standard for students that are not subject to the Academic Standing Policy. ISP 290 will be brought back for a future second read.</p> <p>The ISP 374 DANTE Subject Standardized Tests (DSST) is a new ISP here for the first read. This is another type of testing that we can use. The standard purpose established regulation and conditions for awarding college credit through the DANTE Subject Standardized Tests (DSST) in a recognized subject area. ISP 374 will be brought back for a future second read.</p>   |
| <p><b>Board Resolution<br/>R16/17-23:<br/>Student Right to Learn</b></p>  | <p>John Ginsburg</p>               | <p>Update on the Right to Learn resolution which was presented in draft form last month. John brought the latest version that the Board approved on December 20. Meetings will be scheduled to develop plans in order to implement. The resolution states that in the next ninety days the President will update the Board on the development of the processes and procedures.</p>   |
| <p><b>New Administrative<br/>Regulation: Retaliation and<br/>Whistleblower Protection</b></p>                                     | <p>Chris Smith</p>                 | <p>Human Resources received notice from our council that a new Oregon law went into effect on January 1 that requires whistleblower protection be an adopted college policy. It was recently discovered that Human Resources did not have a retaliation standalone policy, so one was drafted and combined with the whistleblower protection policy in order to cover a myriad of situations. This new administrative regulation has gone to Executive Council and is now here at College Council for a first read. Next step is to take this to Presidents’ Council. Please send feedback to Chris. Hoping to get this new administrative regulation approved in order to inform our employees.</p>   |

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| <p><b>Articulation Agreement and Transfer Guide Handbook</b></p>   | <p>Jaime Clark</p> | <p>Part of our role as the Office of Education Partnerships is to help facilitate articulation agreements with four-year colleges and universities. Jaime realized that the college didn't have a process which has been challenging to keep track of the various agreements that have been created by various departments using individual processes. Over the summer, we drafted a handbook which was modeled after PSU has available which essentially lays out a pathway towards your articulation agreement. This will be faculty driven and will help provide information where we are available to help and provide the next steps. Currently, we have 25 active articulation agreements with four-year universities and colleges in the area and 5 degree partnerships – dual enrollment agreement with different institutions. Hopefully, the handbook will provide a guide to walk you through the process. The handbook is available on our website. If you want to peruse an articulation agreement, you will find available resources under articulation agreements on the website. Questions about the handbook or the process, please contact Jaime who will be happy to assist.</p>   |
| <p><b>Committee Reports</b><br/><b>1. Presidents' Council</b></p>  | <p>Sue Goff</p>    | <p>No report.</p>   |
| <p><b>Association Reports</b><br/><b>1. ASG</b><br/><b>2. Classified</b><br/><b>3. Part-time Faculty</b><br/><b>4. Full-time Faculty</b><br/><b>5. Administrative Confidential</b></p> |                    | <ol style="list-style-type: none"> <li>1. ASG – Jairo Rodriquez/Megan Baumhardt: Many events were rescheduled due to the inclement weather. February 25 – Club and Resource Fair &amp; Dollar Soup and Grilled Cheese. February 3 - Service Project to repaint the Cougar Cave. The Regal Cinema movie ticket packages are still available including two ultimate movie tickets along with a \$10 concessions gift card. Look ahead to Valentine's Day for a few upcoming events including a heart-finding treasure hunt, craft sale and goodies available for purchase.</li> <li>2. Classified – Enrique Farrera: The association will start working with Human Resources on the Marylhurst reimbursement process. Upcoming advocacy training scheduled during February. Once printed copies of the new contract are available, the association will be notified. An electronic copy was distributed earlier. Contact Tami Strawn if you are interested in attending a Winterhawks game with your fellow staff members on February 4 at 7 p.m. NEA news: Becky Torres was appointed to the Ethnic Minority Affairs Committee as the OCESP liaison. Enrique Farrera is interviewing for a national interim NEA director position. HECC legislative update that universities are requesting additional money from the governor which will impact the community college budget and the educational system if approved. The association will start training classified members on how to interpret the contract. This will likely be and locations likely be scheduled during the general association meetings.</li> <li>3. Part-time Faculty – Leslie Ormandy: The contract has been ratified. Working to get a final copy and ready to be published.</li> <li>4. Full-Time Faculty – Nora Brodnicki: No report.</li> <li>5. Administrative Confidential – Jarett Gilbert: At our meeting next week we will be discussing the spring term All Staff Breakfast.</li> </ol> |

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| <p><b>Announcements</b></p> | <p>All</p> | <p>Jarett Gilbert – Check out the Harmony Campus building cam - steel beams are going up.</p> <p>Chris Sweet – Deadlines have been extended due to the inclement weather. CCC Bookstore is extending the hours and returns will be extended through January 20. Late registration fees will be waived until January 23. The last day to drop a class and still receive a full refund is January 27.</p> <p>Justin Montgomery – Please share snow day photos and stories for FYI Monthly.</p> <p>John Ginsberg – A \$100 discounted, three-month TriMet pass is available at the CCC Bookstore.</p> <p>David Plotkin – Reminder to faculty to try to be as flexible as you can with students in making sure they are getting what they need with the time lost due to the inclement weather.</p> |
| <p><b>Present</b></p>       |            | <p>Sue Goff (Chair), David Plotkin, Bill Waters, Ali Ihrke, Sue Caldera, Laura Lundborg, Christine Tappe, Denice Bailey, Jarett Gilbert, Stephanie Schaefer, Leslie Ormandy, Scot Pruyn, John Ginsburg, Ryan West, B. J. Nicolette, Chris Sweet, Nora Brodnicki, Jennifer Bown, Sarah Hoover, Andrea Vergun, Bob Cochran, Bill Calabrese, Shawn Swanner, Chris Smith, Robert Keeler, Jane Littlefield, Jairo Rodriguez, Patricia Andersen Wieck, Jaime Clark, Justin Montgomery, Enrique Farrera, Megan Baumhardt, Beth Hodgkinson (recorder)</p>   |